

6:30 p.m. Executive Session: AFSCME Negotiations

6:45 p.m. Study Session:

- **AMR/AMI**
- **TFAC Operating and Management Contract**

Agenda

Tipp City City Council

7:30 p.m. Monday, December 21, 2009

Tipp City Government Center

260 South Garber Drive

Tipp City, Ohio 45371-3116

	Agenda Item	Presenter
1.	Call to Order - Roll Call	President Hale
2.	Prayer for Guidance, Pledge of Allegiance	Pastor Michael Gibson, Victory Assembly of God
3.	Motion to Approve the Agenda	President Hale
4.	Minutes of the December 7, 2009 Post-Meeting Study Session Minutes of the December 7, 2009 City Council Meeting	President Hale
5.	Presentations, Proclamations, & Awards	
6.	Legislation	
	Ordinances (<i>second reading</i>) A. Ordinance No. __-09: An ordinance relating to the municipal income tax and amending Ordinance No. 40-72. (<i>Sponsored by Mr. Kessler</i>) <u>Summary:</u> This ordinance amends Section 39.50 of the Tipp City Municipal Code relating to income tax credit reduction. B. Ordinance No. __-09: An ordinance adopting the 2010 annual budget for Tipp City, Ohio. (<i>Sponsored by Mr. Beagle</i>) <u>Summary:</u> This ordinance adopts the operating budget for the fiscal and calendar year 2010 as proposed by the City Manager and reviewed by City Council.	Mr. Crusey

	<p>C. Ordinance No. __-09: An ordinance to make appropriations for current expenses and other expenditures of the municipality of Tipp City, Ohio during the fiscal year ending December 31, 2010. (<i>Sponsored by President Hale</i>)</p> <p><u>Summary</u>: This ordinance establishes the specific appropriations called for in the above-mentioned 2010 fiscal budget year.</p>	
	<p>Resolutions (<i>one reading required</i>)</p> <p>A. Resolution No. __-09: A resolution authorizing a contract with Elster of Raleigh, NC for the smart grid infrastructure and electric and water meter replacement project at a cost of \$1,838,111.00.</p> <p><u>Summary</u>: This resolution authorizes the City wide replacement of all water and sewer meters and the implementation of a smart grid system.</p> <p>B. Resolution No. __-09: A resolution authorizing the City Manager of Tipp City, Ohio to enter into a contract with the Tipp-Monroe Community Services, Inc. for the provision of various recreational programs for the year 2010 at a cost not to exceed \$17,700.</p> <p><u>Summary</u>: Authorizes the renewal of the Tipp-Monroe Community Services recreational programs contract at a cost not to exceed \$17,700.</p> <p>C. Resolution No. __-09: A resolution authorizing the City Manager to enter into a contract with Dayton Pool Management, Inc. of Moraine, Ohio for the operations and management of the Tippecanoe Family Aquatic Center and authorizing the City Manager to negotiate terms and conditions therefore for calendar year 2010, 2011, and 2012.</p> <p><u>Summary</u>: One proposal was received for the Operations and Management contract for the Tippecanoe Family Aquatic Center. This legislation authorizes the City Manager to negotiate an agreement with Cincinnati Pool Management to operate the Center for 2010, 2011 and 2012.</p>	Mr. Crusey
	<p>Ordinances (<i>first reading</i>)</p> <p>A. Ordinance No. __-10: An ordinance amending Chapter 37 including Appendix Exhibit "A" of the Codified Ordinances of the City of Tipp City for all City employees not covered by a collective bargaining agreement.</p> <p><u>Summary</u>: This amendment eliminates the positions of Superintendent of Parks and Superintendent of Streets and creates a new position of Public Service Superintendent. It also modifies the tuition reimbursement provisions for Chapter 37 employees.</p>	Mr. Crusey

	<p>B. Ordinance No. __-10: An ordinance providing for the issuance and sale of notes in the maximum principal amount of \$1,400,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of improving the municipal waterworks system by constructing a water storage tower and acquiring related real estate and interests therein and preparing the site therefore, together with all necessary appurtenances thereto.</p> <p><u>Summary:</u> This legislation authorizes the issuance of bond anticipation notes in an amount not to exceed \$1,400,000 to finance certain costs associated with the Water Storage Tower project.</p> <p>C. Ordinance No. __-10: An ordinance providing for the issuance and sale of notes in the maximum principal amount of \$1,250,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of acquiring and installing an advanced metering system to be used in connection with the municipal electric and water utilities, together with all necessary appurtenances thereto.</p> <p><u>Summary:</u> This legislation authorizes the issuance of bond anticipation notes in an amount not to exceed \$1,250,000 to finance certain costs associated with the Advanced Metering System project.</p>	
7. Motions	<p>A. Approving 2010 Council Schedule</p> <p>B. Authorization to fill vacant Water Department position</p> <p>C. Authorization to hire new NAWA Water Treatment Plant Operator</p>	President Hale
8. Miscellaneous		
9. Citizen Comments on Items Not on the Agenda		
10. Comments of Councilmembers/City Manager		
11. Adjournment		

The Council would like to extend to everyone an invitation to celebrate the Season at a Holiday Reception in the Lobby immediately following the Council Meeting.

Council welcomes the comments and input of the public during the Council meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council meeting or Public Hearing.

Any citizen who wishes to address Council must first seek recognition from the President of Council. Upon recognition by the President, the speaker should approach the podium, state their name and make their comments. Speakers should not leave the podium to approach Councilmembers without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to individuals at the podium to prevent any potential confusion or disruption.

AGENDA INFORMATION

ORDINANCES – Second Reading

- A. **Income Tax Credit Reduction** – This ordinance was postponed from City Council’s September 21, 2009 meeting. The adoption of this ordinance would reduce the income tax credit granted to residents who pay a municipal income tax to another municipality. The Finance Department estimates that 40% of Tipp City residents pay Tipp City local income taxes while 60% of residents pay local income taxes to another municipality. Currently, residents are granted a 1.25% (Tipp City’s municipal income tax rate) credit for municipal income taxes paid to another municipality. In other words, if a resident pays a municipal income tax of 1.25% or higher to another municipality then that resident does not pay any municipal income tax to the City of Tipp City. This ordinance would reduce the income tax credit to 0.75% effective January 1, 2010 and to 0.50% effective January 1, 2013. The 10-year, 0.25% Park Levy is scheduled to expire December 31, 2012 whereby Tipp City’s income tax rate will revert to 1.00%. This ordinance would require all residents who pay a local income tax to another municipality to pay the City of Tipp City an income tax of at least 0.50%. This change would not affect non-wage earners, such as retirees. The income tax credit reduction is scheduled to expire December 31, 2025 (15 years).
- B. **2010 Operating Budget** – The 2010 operating budget has been amended per Council’s direction to reduce departmental operating expenditures by approximately \$181,000 and appropriate \$314,000 (\$264,000 from the unencumbered balances of the Capital Improvement Reserve Fund and \$50,000 from the unencumbered balance of the Municipal Road Fund) in order to fund the reconstruction of Hartman Avenue and Horton Avenue. Budget reductions will be made through reductions in specific departmental operating line-items, the elimination of a part-time engineer position, the consolidation of the Parks Superintendent and Street Superintendent positions, and the filling of the vacant Water/Wastewater Maintenance position with current personnel. The budget amendment also includes a slight increase in the Law Enforcement Fund to offset reductions in the Police budget and a correction to the Electric Department budget. Section 7.06(B) of the Tipp City Charter, AMENDMENT BEFORE ADOPTION, allows Council to adopt the annual operating budget with or without amendment following the public hearing.
- C. **2010 Appropriations** – The appropriation ordinance is companion legislation to the approval of the operating budget. The appropriations budget authorizes the expenditure of funds while the operating budget sets forth the financial plan for the ensuing fiscal year, including estimated revenue and proposed expenditures. This appropriations budget mirrors the amended budget as modified by Council.

RESOLUTIONS

- A. **Automatic Meter Reading/Advanced Metering Infrastructure Bid Award** – The adoption of this resolution would authorize the City Manager to enter into a contract with Elster for the implementation of the AMR/AMI project at a cost of \$1,784,573 plus a 3% contingency amount of \$53,538. As part of this project the Electric Department will install repeaters and gatekeepers for a savings of \$102,960. This project involves the city-wide replacement of water and electric meters with “smart meters”. Presently, 25% of water meters are older than 25 years while 70% are more than 10 years old. Additionally, 45% of electric meters have been in service longer than 25 years with 80% being more than 10 years in service. In addition to providing more accurate readings, the “smart meters” will allow for automatic meter reading, outage management and remote disconnects along with the ability to utilize time of use billing and load control in the future. A memo from the Assistant Utilities Director on this item is attached.

- B. **Tipp-Monroe Community Services Contract** – The adoption of this resolution authorizes the City Manager to renew the contract with Tipp-Monroe Community Services for calendar year 2010 at a cost of \$17,700. TMCS conducts a variety of organized and continuing recreational, educational and enrichment programs for both youth and adults pursuant to schedules and specifications approved by the City Manager. The contract also specifies an additional sum of \$1,000 to be used for the “Mobile Meals” program on as need basis. A copy of the proposed contract is provided for your review.
- C. **Tippecanoe Family Aquatic Center Management and Operation Contract** – The adoption of this resolution would authorize the City Manager to enter into a contract with Dayton Pool Management (DPM), Inc. for the management and operation of the Tippecanoe Family Aquatic Center for the 2010, 2011 and 2012 seasons with the option to authorize three one-year extensions. Requests for Proposals were received for the management and operation of the aquatic center on November 6, 2009 with Dayton Pool Management being the only responsive firm. Cincinnati/Dayton Pool Management has professionally managed and operated the aquatic center since its opening in 2005. DPM submitted a three-year cost to management and operate the aquatic center of \$319,500 annually. Staff believes that this amount can be reduced to \$309,900 annually by eliminating Special Events and Programs and by requiring aquatic center staff to purchase their own uniforms.

ORDINANCES – First Reading

- A. **Water Tower Notes** – The adoption of this ordinance would authorize the Finance Director to issue \$1,400,000 worth of notes for the City’s share of the construction of a new 1 million gallon water tower on Success Circle. Following the construction of the new water tower additional notes will be issued for the renovation of the existing 1 million gallon water tower. The demolition of the Bowman Avenue water tower will be paid for directly from the Water Fund. At the conclusion of this project bonds will be issued for the long-term financing of the debt. The City has been awarded a \$700,000 Ohio Public Works Commission (OPWC) grant, \$75,000 in OPWC loan assistance, and a \$425,000 20-year, 0% interest loan to assist in the financing of this project. A memo from the Finance Director on this item is attached.
- B. **AMR/AMI Notes** – The adoption of this ordinance would authorize the Finance Director to issue \$1,250,000 worth of notes for the City’s share of the Automatic Meter Reading/Advance Metering Infrastructure project. At the conclusion of this project bonds will be issued for the long-term financing of the debt. The City has been awarded a \$600,000 OPWC 0% interest loan for the water meter portion of this project. A memo from the Finance Director on this item is attached.
- C. **Reorganization** – This ordinance, if adopted, would abolish the positions of Parks Superintendent and Street Superintendent and create the new position of Public Service Superintendent that would oversee both the Parks Department and the Street Department. This reorganization is being made as part of the 2010 budget reductions in order to reduce costs and increase efficiency. If adopted, the reorganization would become effective March 1, 2010.